

Annual Report: Outline

Table of contents:

1. Introduction
2. Programming
3. Projects
4. Partnerships and collaborations
5. 2014-15 Budget and actuals

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### 1. Introduction

#### WHO WE ARE

The Concordia Greenhouse Project is a collectively run, consensus-based, non-profit organization. It uses the Henry H. Hall Building rooftop greenhouse as an all-organic space geared towards community, education and sustainable horticulture. The Greenhouse is a year-round green space that hosts workshops, projects and events raising awareness around food issues and alternatives to mainstream consumerism.

We aspire to strengthen the urban agriculture movement at Concordia University and in Montreal by growing local produce using ecological practices, providing experiential learning opportunities through volunteering, internships and jobs, and networking with other individuals and organizations.

#### OUR MISSION

Our mission is to provide a welcoming, organic green space that fosters community by providing experiential learning opportunities within a year-round growing environment.

#### OUR VISION

Our vision is for locally empowered sustainable urban gardens at Concordia University and beyond.

#### VALUES

1. Ecological principles - Maintaining healthy, organic and sustainable practices within the Greenhouse, as well as advocating for the use of these principles in the community.
2. Empowerment - Providing space for experiential learning, capacity building, peer-to-peer learning, education, volunteering, internships and DIY culture to flourish.
3. Community partnerships - Cultivating reciprocally-nurturing, collaborative networks with individuals, organizations and community groups in our community.
4. Non-profit organization - Consciously governing our organization as a collective, using non-hierarchical decision-making principles.
5. Food sovereignty - Fostering space where education and dialogue about food accessibility, security, and quality are implemented alongside local growing practice.
6. Accountability and transparency - to stakeholders and the community at large
7. Inclusive and safe space - Providing a common space that is non-judgemental, open to all, welcoming and positive.
8. Openness to change - Honouring the richness of an environment that is constantly learning, evolving and growing towards positive change and development.
9. Celebration - Appreciating the joy of working with plants, a bountiful harvest, and the richness of people who contribute to the growth and development of our organization and community.

### **Our Collective and Staff**

The Concordia Greenhouse is managed by a consensus-based Collective, who are responsible for the organization's primary day-to-day operations, programming, outreach, financial management, policy setting and strategic planning. During the 2015-16 year, our collective was made up of the following people - Andrew Alford (Four Seasons Growing Coordinator); Sheena Swirlz (Services Coordinator); Andrea Reichert (Financial Coordinator), Jackie Martin (City Farm School Co-Coordinator), Chesley Walsh (City Farm School Co-Coordinator), Paul Fournier (Houseplants and Tea Atrium Coordinator).

The organization's programming is made possible by our staff as well as countless volunteers and community members who provided meaningful contributions and inspiration.

### **Our Board**

As ambassadors and advisors for the Concordia Greenhouse organization, the Board of Directors is comprised of nine volunteer Directors, of which at least half are undergraduate Concordia students. Their responsibilities include: writing and setting policies, organizing and conducting the Annual General Meeting (AGM), facilitating professional development and mediation, ensuring financial integrity and legal integrity, and ensuring the organization's mandate, mission and vision are respected.

During the 2015-16 year, the Concordia Greenhouse membership voted in nine Board of Directors: Myrah Graham, Tristan Khaner, Angisel Kiermaier, Ev Daoust, Nicole Ebert, Leah Peck, Ryan Patton, Emily Trimble and Paula Kim.

## OUR HISTORY

While rooftop green space and high-rise farming are popular ideas in urban sustainable design, Concordia's greenhouse was actually part of the original planning and infrastructure of the Sir George William campus. The Greenhouse was built in 1966 when the Hall building was constructed, to be used by the biology department for experiments. The Greenhouse faces south-west for optimal sun exposure and isn't blocked by the shade of any of the surrounding buildings, making it an ideal space for growing in the heart of downtown Montreal. In addition to the biology department's research and education, part of the space was used by a horticulturalist to grow tropical plants for regular plant sales.

When the SGW and Loyola campuses merged in 1974, the sciences moved to Loyola and a new Greenhouse was built. Plans were made to tear the old greenhouse down, but interested students and faculty, as well as Sustainable Concordia, successfully petitioned to have the structure assessed and to commence a "rejuvenation" project in 2006. Two years later, during the 2007-2008 school year under the hard work of Arlene Throness, the re-vitalized Greenhouse atrium was opened to the public as a working group of Sustainable Concordia.

In 2013, the Concordia Greenhouse left the umbrella of Sustainable Concordia after successfully gaining a \$0.12 / credit undergraduate fee levy. Following this, the Greenhouse registered as an independent not-for-profit organization, with its own board of directors.

### **2015-2016 at a glance**

The Concordia Greenhouse continues to develop within the realm of urban agriculture initiatives at Concordia University, and in the larger Montreal community. This year, the Board and Collective focused on expanding the Greenhouse's services, offering more workshops and tours, and networking with on-campus organizations. In order to better accommodate activities within the space in the long-term, the organization's main focus was on strategic analysis and improving parts of the infrastructure. We hired an external strategist for a series of sessions to analyze the current state of the organization, addressing needs and goals and preparing a comprehensible strategic plan.

## **2. Programming**

### **a. The Tea Atrium Lounge: Public Space and garden**

The Tea Atrium Lounge is a public area open to the community for a variety of activities. It features desks and tables for studying, a beautiful panoramic view and is filled with tropical plants and sweet smelling herbs year-round. The atrium was kept open to the public, Mondays through Fridays from 11am to 5pm, the fall and winter semesters. It was available to students and community members, who used the space to study, sunbathe, relax, and socialize. Though it is difficult to calculate, we estimate that 40-50 people pass through the atrium daily.

One of the main features of the Atrium lounge is the abundance of greenery housed within it. Plants featured in this space include tropical fruits (e.g. grapefruit, fig, papaya, pomegranate) and many herbal teas grown for our communal kitchen. These plants are cared for by our houseplants and atrium coordinator, Paul Fournier, with the aid of about 50 volunteers, more than 1800h hours are dedicated to these plants every year.

We offered, by-donation, approximately 1 kg of herbal teas in the adjacent communal kitchen. These teas were mostly grown on site in the atrium garden planters, and harvested during our tea atrium garden volunteer sessions. At these sessions, our volunteers learned about and performed basic gardening tasks such as planting, harvesting, watering, pruning, pest control and fertilizing.

### **i.5 à 7 Event bookings**

The popularity of our events has continued to grow again this year. The majority of our events events reaching capacity (25-30 attendees) within days of being publicized. Our space also continues to be a popular spot for many groups from the Concordia community. Organizations, musicians and individuals can book the atrium lounge space for public events, which we provide free of charge for students. Our space has been booked by arts and science students, the fibre arts association, the Chinese culture society amongst others. We've hosted weddings, annual general meetings, art exhibits, cultural showcases, club meetings, student-hosted creative write nights and more over the past year.

### **b. The Houseplant Collection**

The Concordia Greenhouse grows a variety of indoor houseplants, ranging from majestic birds of paradise to adorable succulents. This collection both beautifies our public areas, and is used for our houseplant propagation program. The propagation program has been a great way to introduce students and community members to the basics of plant care. Volunteers and interns can learn about various vegetative propagation methods on an assortment of plant species. The plants are then sold at our semesterly plant sales. Each of our 3 annual sales provides approximately 700 plants for sale ranging in price from \$3.00 to \$30.00, providing a

revenue of \$5000-\$6000 a year.

c. **Four Seasons Growing**

The Four Seasons Growing Project, started in 2008, has continued to play an important role in Montréal's urban agriculture scene. This year, the project generated 290kg of microgreens and 22kg of vegetables. 13kg of that produce was donated to volunteers, staff and on campus projects, such as People's Potato. The project hosted seven student internships, six from the Sustainability minor (within the Loyola College for Diversity and Sustainability) and one from the School of Community & Public Affairs.

In the coming year, the project aims to focus on what has been done best (fresh herbs, salad greens, and interesting drought-tolerant varieties), which will be available at multiple locations on campus. The Project also seeks to strengthen partnerships with current local partners: Concordia Farmers Market, The Hive, People's Potato, Le Frigo Vert, and Kafein, in an attempt to provide healthier, locally-grown food year round to students and the greater Concordia community.

d. **Workshop series**

Creating accessible educational opportunities and connecting community is something that the Greenhouse collective is passionate about. We are ever expanding in the amount of events we host, listening to feedback about the hot topics in urban agriculture and developing our event series. We host at least one educational workshop each week, hosting many workshops ourselves as well as inviting organizations from around the city to provide a diverse range of learning opportunities to our community.

We offer workshops exclusively on weekdays between 5-7pm in our Atrium Lounge during the fall and winter semesters. Our collective members each offer at least one workshop during the year. In addition we invite students, teachers and community members to offer workshops within our space. The Concordia Greenhouse acts as a network hub for the Montreal urban agriculture community. We strive to connect fellow environmental and agriculture organizations with the student and community body who use the Greenhouse space.

Some of our most popular workshops last year included: Window Farming, Mushroom cultivation, Micro-greens, Balcony Gardening, House Plant Propagation, Garden Design, Composting, Soap Making, Herb Talks, Aquaponics, Container Gardening and Terrariums.

Some of our most well attended social events include: Open Houses, Music Parties and our new annual Seed Swap as well as student art exhibitions.

We try to offer a variety of workshops and talks hosted by our team as well as experienced

facilitators from around Montreal and even outside of the city. Workshop costs are kept minimal to create accessible learning, while providing materials for creating kits for attendees as well as supplying individuals and non-profit organizations with an opportunity for income.

e. **City Farm School**

**i. Market Gardener Internships**

This year, again, we were blessed to have another stellar group of people join our program. Throughout the season 41 people took part! This internship which is designed to introduce people to the experience of growing veggies for market, while also working collectively to design and manage a typical scale community garden plot. Starting in March, we embarked on a full season - from growing over 12,000 seedlings, to holding weekly markets and volunteering weekly for the NDG food depot's market. On top of putting in over 5000 hours of farm work, this dedicated group attended 12 full-day farming workshops. Topics covered during the workshops included - garden design, composting, fruit tree propagation, seed saving, fermentation and beekeeping.

**ii. Medicinal Plant internships**

We are very happy to have brought back our Medicinal Plants internship to CFS this year. This season 15 participants learned how to grow, use and transform a few common medicinal plants of north america over this introduction to herbal medicine course. Taking place at both Loyola City Farm School Herbal Medicine Garden and the Concordia Greenhouse over the course of 6 months. Students learned the basics of how to grow, harvest, preserve, transform and apply some common herbs such as Yarrow, Raspberry Leaf, Lemon Balm, Marshmallow, Lavender, St-Johns Wort, Comfrey and more. They also delved into the methods of transforming the herbs to useful products such as salves, balms, tinctures, throat lozenges, syrups and suppositories to just name a few.

**iii. Student Led-Workshop series**

As part of the internship, all participants are required to offer a workshop on a topic of their choosing. This year our talented interns offered 20 free workshops to the community. We are also very happy to have begun a new partnership with the Westhaven Community Centre, where we gathered with other NDG community for a Community Environmental Fair.

**iv. Spring Seedling Sale**

Our annual "epic seedling sale" was, once again epic! To meet community demand we partnered with "On Seme" to make our plants available at a second, more accessible venue. This partnership created new opportunities to us to network with many other farmers, gardeners and community activists and introduce our students to a wider community. The nearly 12,000 plants grown and cared for by our dedicated CFS interns all found their way to gardens across the city during our two sale dates. These 12,000 seedlings consisted of 97 different vegetable varieties and 26 different herbal, medicinal and flowering plants. This was

no small task and it took many hands to make it work. Thank-you to our greenhouse collective, board of directors, all the CFS interns and the many volunteers who contributed to this project which raised over \$20,000 for our organization.

#### **v. Harvest Party**

This year we merged our harvest party with the celebration of the Loyola Campus' 100 year anniversary. It was a pleasure and an honor to celebrate with these diverse groups that contribute so much to creating community at Loyola.

### **3. Projects**

#### **a. Balcony Garden Project**

The Balcony Garden Project – created by the vision of constructing a fake example balcony garden within the atrium lounge of the rooftop Concordia Greenhouse. The project aims to simulate a balcony gardening experience year-round by featuring a variety of vertical gardening and small space planter systems which are perfect for low-budget small-space gardens. Each week volunteers were invited to participate in researching, designing and building planters from mostly recycled materials.

This year was the second year for this project and it continued to be one of our most popular. The balcony garden workshops, a popular workshop theme for the Montreal community, showing the value to the local community. Check out our handy online resources for balcony gardening to get yourself inspired -

<https://concordiagreenhouse.com/projects/demonstration-balcony-garden/>

### **4. Partnerships and collaborations**

#### **a. Visiting projects**

##### **i. Campus Potager**

This year we were very happy to work with another fantastic concordia food security group - Campus Potager. During the cold winter months, member of the group kept their enthusiasm for growing going through experimenting and overwintering some of their favorite perennials in our greenhouse. Campus Potager mandate is to turn unused space on Concordia's downtown campus into vegetable gardens and make organic produce available to students, faculty, staff, and the public at large in the summer and fall. We wish to build community gardens as well, so that everyone can get involved in cultivating their own food and learn more about the art of urban agriculture! For more information or to get involved, visit <https://www.facebook.com/campuspotager>

## **ii. Window farm and Hydroponics**

The Hydroponic Window Farm at Concordia Greenhouse is a legacy project that continues to reside on the North window of the Tea Atrium. In the past year we have worked hard to continue improving upon the system and make it as high-yielding and energy efficient as possible. We held a workshop on a DIY hydroponic window farm that was a great success. In the summer of 2016, the project decided to shift from window farming to exploring alternative hydroponics systems, such as transforming the old aquaponics system into a hydroponic one, and building some new easy and affordable bucket systems.

The window farm is currently run by Dominique Smith and Jerry Chan and a small team of volunteers.

### **b. Internships**

#### **i. Concordia Student Internships - Four Seasons Growing**

The Four Seasons Growing program hosted 6 internship positions for students enrolled in the Sustainability Minor in the Loyola Department of Diversity and Sustainability (internship course code LOYC 420). The students completed 120 hours over the school semester, and were given 3 credits for the completion of the internship. The program also hosted one student from the School of Community & Public Affairs. This student completed 150 hours and received 3 credits. Interns were involved in the microgreens and vegetable production, where they learned how to produce micro-greens and vegetables in a greenhouse setting. We were so happy to see each student get their hands dirty and improve their growing skills. The time the students put into the Greenhouse project was invaluable!

#### **ii. Media interns**

This year we employed a new internship opportunity within the Greenhouse, which has a focus on media, outreach and events. The internship is supervised by our Services coordinator, and requires 120 hours of work. The internship is offered through the Communications department, but it is also open to non-communications students.

The implementation of a media intern has contributed to improving our quality of media, as well as our ability to participate in more outreach through tabling events. In return we provide training on graphic design, social media, outreach newsletters and event hosting.

### **c. Collaborations**

#### **i. [Concordia Farmer's Market](#)**

The Greenhouse has the opportunity to sell its microgreens and other products at the Concordia Farmer's Market, which ran throughout the school year on Wednesdays, in front of the Downtown Hive Café (2nd floor Hall building). This was not as highly successful as last year but it did provide another stream of revenue for the Four Seasons Growing Project.

**d. Class / student collaborations**

We collaborate with teachers to offer tours, private workshops and engagement opportunities with students. Each semester we converse with the Graduate Skills program to provide private skill building workshops to this registered members. This year we offered workshops on balcony gardening and growing micro-greens. Additionally, professor Satoshi Ikeda worked with our team to offer a workshop on traditional Japanese fermentation.

**i. JMSB Business Technology Management BTM 481**

Each semester we collaborated with students enrolled in this course to undertake an information systems analysis project. This collaboration proved very useful for the greenhouse as the students introduced us to some new ways of analysing our organization and we are currently working on implementing some of their suggestions.

**5. Our Finances**

| <b>CONCORDIA GREENHOUSE 2016-17 WORKING BUDGET &amp; 2015-16</b> |                           |                           |                            |                    |
|------------------------------------------------------------------|---------------------------|---------------------------|----------------------------|--------------------|
| <b>ACTUALS</b>                                                   |                           |                           |                            |                    |
|                                                                  | <b>Budget<br/>2016-17</b> | <b>Budget<br/>2015-16</b> | <b>August<br/>Year-End</b> | <b>August 100%</b> |
| <b>REVENUE</b>                                                   |                           |                           |                            |                    |
| CSU Fee Levy**                                                   | \$ 85,000                 | \$ 125,000                | \$ 26,426                  | 21.14%             |
| <b>Services</b>                                                  |                           |                           |                            |                    |
| Space Bookings                                                   | 1,000                     | 1,000                     | 874                        | 87.40%             |
| Tours                                                            | 500                       | 500                       | 70                         | 14.00%             |
| Product Sales                                                    | 2,000                     | 1,500                     | 826                        | 55.07%             |
| <b>TOTAL SERVICE<br/>REVENUE</b>                                 | <b>\$ 3,500</b>           | <b>\$ 3,000</b>           | <b>\$ 1,770</b>            | <b>59.00%</b>      |
| <b>Programming</b>                                               |                           |                           |                            |                    |
| Four Seasons<br>Growing                                          | 10,000                    | 10,810                    | 6,406                      | 59.26%             |
| Houseplants                                                      | 6,700                     | 5,000                     | 4,781                      | 95.62%             |
| Workshops                                                        | 2,500                     | 1,000                     | 2,899                      | 289.87%            |
| City Farm School                                                 | 63,335                    | 45,200                    | 48,103                     | 106.42%            |
| <b>TOTAL<br/>PROGRAMMING<br/>REVENUE</b>                         | <b>\$82,535</b>           | <b>\$ 62,210</b>          | <b>\$ 62,301</b>           | <b>100.15%</b>     |

| <b>Other Revenue</b> |                   |                   |                  |               |
|----------------------|-------------------|-------------------|------------------|---------------|
| Tea Atrium Donations | 100               | 200               | 114              | 56.75%        |
| <b>TOTAL REVENUE</b> | <b>\$ 171,135</b> | <b>\$ 190,410</b> | <b>\$ 90,610</b> | <b>47.59%</b> |

| <b>EXPENSES</b>                                            | <b>BUDGET<br/>2016-17</b> | <b>BUDGET<br/>2015-16</b> | <b>August<br/>Year-End</b> | <b>August 100%</b> |
|------------------------------------------------------------|---------------------------|---------------------------|----------------------------|--------------------|
| <b>Programming</b>                                         |                           |                           |                            |                    |
| Four Seasons<br>Materials                                  | 900                       | 1,306                     | 1,170                      | 89.63%             |
| Atrium Garden<br>Materials                                 | 230                       | 316                       | 698                        | 220.89%            |
| Houseplants<br>Materials                                   | 1,215                     | 1,163                     | 411                        | 35.35%             |
| Workshop Materials<br>(included in product<br>exp in 2015) | 1,000                     | 600                       | 2,064                      | 343.96%            |
| Product (sales)<br>Materials                               | 500                       | -                         | -                          | 0.00%              |
| City Farm School<br>Materials                              | 14,935                    | 19,844                    | 8,186                      | 41.25%             |
| Events                                                     | 850                       | 1,000                     | 345                        | 34.53%             |
| <b>TOTAL<br/>PROGRAMMING</b>                               | <b>\$19,630</b>           | <b>\$24,229</b>           | <b>\$ 12,529</b>           | <b>51.71%</b>      |

| <b>Administrative<br/>Expenses (Payroll)</b>               |                                |           |          |         |
|------------------------------------------------------------|--------------------------------|-----------|----------|---------|
| Services Coordinator                                       | 21,624                         | 17,325    | 19,748   | 113.99% |
| Financial Coordinator                                      | 17,680                         | 7,500     | 14,173   | 188.98% |
| City Farm School<br>Coordinator                            | 35,360                         | 31,200    | 35,563   | 113.98% |
| CFS Media and<br>Education<br>Coordinator                  | 22,100                         | 18,750    | 19,524   | 104.13% |
| Four Seasons<br>Coordinator                                | 30,940                         | 23,400    | 28,513   | 121.85% |
| Atrium Garden/Tea<br>Kitchen, & Houseplants<br>Coordinator | 13,260                         | 7,500     | 12,200   | 162.67% |
| Administrative<br>Coordinator                              | <i>Position<br/>eliminated</i> | \$ 11,250 | \$ 3,144 | 27.95%  |

|                       |                   |                   |                   |                |
|-----------------------|-------------------|-------------------|-------------------|----------------|
| <b>TOTAL SALARIES</b> | <b>\$ 140,964</b> | <b>\$ 118,800</b> | <b>\$ 134,146</b> | <b>112.92%</b> |
|-----------------------|-------------------|-------------------|-------------------|----------------|

**Other Administrative Expenses**

|                                                        |        |        |        |         |
|--------------------------------------------------------|--------|--------|--------|---------|
| Office Supplies                                        | 900    | 600    | 985    | 164.20% |
| Business Fees                                          | 38     | 35     | 162    | 465.86% |
| Health Insurance (ASEQ)                                | 936    | 200    | 961    | 480.28% |
| Insurance, Director's liability and commercial general | 797    | -      | 759    | 0.00%   |
| CSST                                                   | 1,207  | 800    | 1,878  | 234.79% |
| Employer Contributions                                 | 13,814 | 21,384 | 13,057 | 61.06%  |
| Phone/Internet                                         | 465    | 465    | 490    | 105.41% |
| Bank Fees                                              | 222    | 294    | 288    | 98.04%  |
| Payroll (Desjardins)                                   | 794    | 765    | 913    | 119.35% |
| Marketing and Promotion                                | 2,567  | -      | 1,569  | 0.00%   |
| Freight                                                | 200    | 500    | 167    | 33.40%  |
| Atrium Supplies                                        | 200    | 100    | 248    | 248.02% |
| Staff/Volunteer Appreciation                           | 1,200  | -      | -      | 0.00%   |

|                                   |                 |                  |                  |               |
|-----------------------------------|-----------------|------------------|------------------|---------------|
| <b>TOTAL OTHER ADMINISTRATIVE</b> | <b>\$23,340</b> | <b>\$ 25,343</b> | <b>\$ 19,872</b> | <b>78.41%</b> |
|-----------------------------------|-----------------|------------------|------------------|---------------|

|                                      |                  |                   |                   |                |
|--------------------------------------|------------------|-------------------|-------------------|----------------|
| <b>TOTAL ADMINISTRATIVE EXPENSES</b> | <b>\$164,304</b> | <b>\$ 144,143</b> | <b>\$ 154,018</b> | <b>106.85%</b> |
|--------------------------------------|------------------|-------------------|-------------------|----------------|

**OTHER EXPENSES**

|                                     |       |       |       |        |
|-------------------------------------|-------|-------|-------|--------|
| Board Discretionary Fund            | 1,711 | 1,908 | 624   | 32.70% |
| Collective Professional Development | 3,423 | 3,816 | 1,767 | 46.29% |
| Greenhouse Maintenance              | 1,000 | 2,200 | 1,243 | 56.51% |
| Small Tools and Machinery           | 1,000 | 2,850 | 953   | 33.43% |

|                                 |                           |                            |                            |                                  |
|---------------------------------|---------------------------|----------------------------|----------------------------|----------------------------------|
| Professional Fees               | 2,300                     | 3,000                      | 2,529                      | 84.32%                           |
| Capital Projects                | -                         | 20,000                     | -                          | 0.00%                            |
| Building Fund                   | -                         | -                          | <i>New to<br/>2016-17</i>  | <i>New to<br/>2016-17</i>        |
| <b>TOTAL OTHER<br/>EXPENSES</b> | <b>\$ 9,434</b>           | <b>\$ 33,774</b>           | <b>\$ 7,116</b>            | <b>21.07%</b>                    |
| <b>TOTAL EXPENSES</b>           | <b>\$ 193,368</b>         | <b>\$ 202,146</b>          | <b>\$ 173,663</b>          | <b>85.91%</b>                    |
| <b>Debt Repayment</b>           | <b>BUDGET<br/>2016-17</b> | <b>BUDGET<br/>20165-16</b> | <b>August<br/>Year-End</b> | <b>August 100%</b>               |
| Internal loan                   | -                         | 15,000                     | 15,000                     | 100.00%                          |
| <b>TOTAL DEBT<br/>REPAYMENT</b> | <b>\$ -</b>               | <b>\$ 15,000</b>           | <b>\$15,000</b>            | <b>100.00%</b>                   |
| <b>TOTAL REVENUE</b>            | <b>\$ 171,135</b>         | <b>\$ 190,410</b>          | <b>\$ 90,610</b>           | <b>47.59%</b>                    |
| <b>TOTAL EXPENSES</b>           | <b>\$ 193,368</b>         | <b>\$ 202,146</b>          | <b>\$ 173,663</b>          | <b>85.91%</b>                    |
| <b>TOTAL DEBT<br/>REPAYMENT</b> | <b>\$ -</b>               | <b>\$15,000</b>            | <b>\$15,000</b>            | <b>100.00%</b>                   |
| <b>SURPLUS/(DEFICIT)</b>        | <b>\$ (22,233)</b>        | <b>(11,736)</b>            | <b>(83,053)</b>            | <b>707.71%</b>                   |
|                                 | <b>Budget<br/>2016-17</b> | <b>Budget<br/>2015-16</b>  | <b>Spent</b>               | <b>Balance @<br/>August 31st</b> |
| TD Grant                        | -                         | 5,000                      | 4,956                      | 14                               |
| Equiterre                       | -                         | 2,010                      | 1,393                      | 617                              |
| Fondation de grand<br>Montreal  | -                         | 10,000                     | 9,159                      | 344                              |
| CCSL Special Project<br>#45     | -                         | 2,412                      | -                          | 2,412                            |
| Cultiver Montreal               | -                         | 600                        | 611                        | -11                              |
| Sustainability Action<br>Fund** | -                         | 821                        | -                          | 821                              |
| Bauta                           | 2,000                     | -                          | 187                        | 1,813                            |
| Canada 150 Fund                 | 5,000                     | -                          | -                          | 0                                |
| Lojiq                           | 2,000                     | -                          | -                          | 0                                |
| Gainey Foundation               | 7,000                     | -                          | -                          | 0                                |

|                                                                                                                                                                                                                                                                                        |                 |                 |                  |                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|------------------|----------------|
| Telus                                                                                                                                                                                                                                                                                  | 10,000          | -               | -                | 0              |
| <b>TOTAL:</b>                                                                                                                                                                                                                                                                          | <b>\$26,000</b> | <b>\$20,843</b> | <b>\$16,306</b>  | <b>\$6,010</b> |
|                                                                                                                                                                                                                                                                                        |                 |                 |                  |                |
| <b>Surplus/(deficit)<br/>after grant monies<br/>received</b>                                                                                                                                                                                                                           | <b>\$ 3,767</b> |                 | <b>-\$66,747</b> |                |
| ** Received in 2014                                                                                                                                                                                                                                                                    |                 |                 |                  |                |
| <b>**A NOTE ON FEE<br/>LEVIES</b>                                                                                                                                                                                                                                                      |                 |                 |                  |                |
| Last year we received \$61,256 in deferred fee levies in June, monies that we normally would have received in September/October for the fall semester. Add those deferred amounts to the amounts received during our fiscal year and the actual amount for the 2015-16 budget year is: |                 |                 |                  |                |
| \$87, 682                                                                                                                                                                                                                                                                              |                 |                 |                  |                |